


Carolinas Society for Healthcare Education and Training (CSHET) 		Policy: Membership Meetings
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POLICY:

The Carolinas Society for Healthcare Education and Training (CSHET) shall meet at least annually to conduct business and foster a learning community among members and participants.

PROCEDURE:

The Executive Board shall determine the time and place of the annual meeting and notify the membership one year in advance. The Executive Board also has the authority to change locations should the need arise.

The membership and the Executive Board have the authority to create/appoint committees support the organization. Committee expenses must be approved by the Executive Board.

Special meetings may be called at the discretion of the President with the approval of the Executive Board upon written petition of a least 30% of regular membership, or at the request of the Executive Board.

All members shall receive 30 days notice of any annual or special meetings. The President will preside over all meetings. If the President is unable to fulfill this duty, the Past President or another member of the Executive Board will preside.

Each member is allowed one vote in all matters of official business that comes before the membership. A quorum consists of 25% of the regular members of the Society (reference membership policy).